

QUIET CORNER GARDEN CLUB MEMBERSHIP APPLICATION

APPLICANT INFORMATION

Name:		
Current address:		
City:	State:	ZIP Code:
Phone:	Cell:	Email:
How did you hear about QCGC?		

PLEASE DESCRIBE ANY SKILLS/HOBBIES THAT YOU HAVE EXPERIENCE WITH, I.E. FLORAL DESIGN, HORTICULTURE DESIGN, COOKING, ARTS/CRAFTS, ORGANIZATIONAL SKILLS, ACCOUNTING, OFFICE/COMPUTER SKILLS, ETC.

MEMBERSHIP EXPECTATIONS

Active Members uphold the objectives of the club by actively serving as an officer or as a member of a standing committee; attend at least half of the meetings per year; pay dues and have the privilege of voting on club matters.

COMMITTEES

Civic Committee	Involvement in garden projects in the community.	
Exhibit/ Outreach Committee	Participates in exhibits and shows in the Quiet Corner, usually during Sept. & Oct., including Celebrating Agricultural Day in Woodstock.	
Fundraising Committee	Responsible for all fundraising activities outside of annual Plant Sale and biennial Garden Tour, but assists in those event, etc.	
Historical /Library Committee	Maintains the club scrapbooks, historical documents, and books, DVDs.	
Hospitality Committee	Responsible for organizing the hosting of pot-luck dinners and refreshments for meetings, phone tree, and serves as greeters at the entry doors before meeting.	
Membership Committee	Helps greet visitors to QCGC meetings, distributes and collects name tags, assists with membership registration, and welcomes guests.	
Program Committee	Plans, organizes, and confirms programs and speakers for the year. Organizes workshops and trips and prepares annual interest survey.	
Publicity Committee	Informs the club members and local communities of club activities via newspapers & social media, designs and orders club informational pamphlets/handouts, press releases and ads.	
Scholarship Committee	Coordinates application process and selection of scholarship recipients.	
Where needed	Membership chair will place you on committee that needs help.	

Every member is expected to serve on at least one committee. Every attempt to place in 1st choice will be made but club needs may require reassignment. Are you willing to serve on more than one committee? Yes ___ No ___

ANNUAL MAY PLANT SALE & BIENNIAL GARDEN TOUR: ALL MEMBERS MUST DO THEIR BEST TO PARTICIPATE IN THESE FUNDRAISERS.

INFORMATION ABOUT DUES

Hand in completed application or mail to: Quiet Corner Garden Club, PO Box 1004, Woodstock, CT 06281.

Dues: Individual membership: \$25/year..... Couples membership: \$40/year Make check out to: **QCGC**

SIGNATURE

Signature of applicant:	Date:
For Club use: Dues paid: _____ Date: _____ Check #: _____	

QCGC Committee Chairs: The President will appoint a Chairperson for each committee. This chairperson is responsible for organizing the committee and insures that all functions of the committee are carried out. Committee Chairpersons are expected to attend the monthly meetings and board meetings as scheduled. The committee chair gives reports as necessary at regular monthly meetings and will prepare and give an end of the year report at the annual meeting.

Civic: Members promote and facilitate involvement in garden projects in the local communities, making choices for plant donations and installments of plant matter, contributing to are civic projects, etc. The members of the Civic Committee work together to plant the club's traditional Christmas wreath-making workshop, providing donated wreaths to community buildings.

Exhibit/Outreach: Members are responsible for the QCGC banner and other exhibit materials. They plan and volunteer to organize and attend local town fairs, including displays at the Woodstock Fair and Celebrating Agriculture Day in September and researching opportunities to promote the garden club and its mission.

Fundraising: Members are responsible for researching/implementing ideas for all fundraising outside of the annual Plant Sale and biennial Garden Tour; however, assists the Plant Sale and garden Tour coordinators in promotion and sponsorship of those events.

Historical/Library: Members maintain and preserve copies of all club activities throughout the year and coordinate and design the club's ongoing historical scrapbooks and maintains the club's library of books and documentaries.

Hospitality: Members set a schedule of monthly refreshment teams, appoints monthly refreshment team coordinators, assists in setting up refreshment tables and cleaning up refreshments at the end of the meeting, making sure the meeting hall is clean, locks up the meeting hall; coordinates a phone tree to contact every club member of meetings and events, and coordinates greeters at every meeting. This committee also coordinates the club's annual June pot-luck dinner and Harvest pot-luck dinner and organizes refreshments for any other club events.

Membership: The Vice-President is the Membership Chair. Committee members set up and run the sign-in table for each regular meeting. Committee members greet all visitors and make them feel welcome by introducing them to the club members and sitting with them at the meetings. They follow-up with visitors who show an interest in the club to help them facilitate becoming a member. The committee members join and host small breakfasts/luncheons for newer members.

Activities – Programs, Workshops & Trips: Members plan and coordinate all programs, workshops and field trips for the year Jan. 1 to Dec. 31. Members get backgrounds on speakers for the publicity committee and reminds speakers of their engagements and provides any support the speakers need for a successful program, such as hand-outs, media, etc. Members plan and coordinate club workshops and club-sponsored trips, and research and coordinate carpool outings throughout the year, such as flower shows, holiday tours, etc. Prepares annual survey.

Publicity: Members are responsible for informing the wider community of all club activities by means of local and social media; maintains our Facebook page and gmail account and prepares information for our website. Members update designs and order all printed club materials. Members work along with the Fundraising Committee to promote the club's major Fundraisers and assist in obtaining sponsorship from local businesses.

Scholarship: The garden club has traditionally offered a scholarship every year to a high school student in the Quiet Corner who is pursuing a degree in a horticultural field. This committee coordinates the application process and selection of a scholarship recipient(s). The committee researches and pursues other opportunities to donate community scholarships in the field of horticulture.

Garden Tour & Plant Sale: ALL MEMBERS are responsible for participating in our Annual May Plant Sale & Biennial Garden Tour, which are our biggest fundraisers. We encourage everyone to be available on the day of the fundraiser. If scheduling is a problem that can't be helped, we ask club members to participate before the event by assisting in the planning & organizing of each event. If possible, club members are asked to donate at least 5 perennials to the Plant Sale every year.